

# Right-of-Way Permit

## NOBLE COUNTY ENGINEER'S DEPARTMENT

Todd Coss, P.E., P.S. - County Engineer  
46003 Marietta Road - Caldwell, Ohio 43724  
Phone: (740)732-4400 Fax: (740)732-1059

Permit No. \_\_\_\_\_

Public Utility/Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Application Date (mm/day/year): \_\_\_\_\_

Township: \_\_\_\_\_ County/Township Road Name/Number: \_\_\_\_\_

### Description of work to be performed within the right-of-way (please mark):

Type of Utility: Gas Electric Phone Cable Water Sewer Other: \_\_\_\_\_

1. Overhead Line Parallel to Road
2. Overhead Line Crossing Road
3. Underground (buried) Line Parallel to Road
4. Underground (buried) Line Crossing Road
5. Utility Pole Installation
6. Other: (please describe): \_\_\_\_\_

If No. 3 or 4 denote open cut or boring request:    Open Cut            Boring

Details for work to be performed:

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Beginning Project Location (specify distance from nearest intersection and side of road):

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Ending Project Location (specify distance from nearest intersection and side of road):

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## Work Provisions

The undersigned, understands that the Noble County Engineer and the Noble County Commissioners assume no responsibility or liability for the work done under this permit and that all work shall be done at no cost to the County. All work shall be done as applicable, in accordance with the State of Ohio Department of Transportation Construction and Materials Specifications, the Ohio Manual of Uniform Traffic Control Devices, and any supplemental and special provisions deemed necessary or as stated on the permit as special provisions. The County Engineer reserves the right to order the removal, reconstruction, or repair of any work performed under a permit at the owner's expense. The County Engineer reserves the right to appoint an inspector over the work. I hereby agree to all terms, conditions, **general provisions attached hereto** and restrictions so far as they apply to work to be done under the permit as issued.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

AUTHORIZED BY:

\_\_\_\_\_  
Noble County Authorized Representative

DATE: \_\_\_\_\_

**Right-of-Way permit**  
General Provisions

Permit holder shall meet the following provisions prior to the proposed work unless otherwise specifically approved by the Noble County Engineer's Office (NCEO):

1. Original permits can be mailed to the Noble County Engineer's Office, 46003 Marietta Road, Caldwell, Ohio 43724 or emailed to [jfleeman@engineers.noblecountyohio.gov](mailto:jfleeman@engineers.noblecountyohio.gov). Rush permits for immediate or emergency work can be faxed to 740-732-1059 and shall be followed up with a telephone call to the NCEO at 740-732-4400. A temporary approval for construction may be granted in specific circumstances in the form of a fax to the permit holder. The temporary approval is not a substitution for the formal permit that must be sent in original form and approved by the NCEO and Noble County Commissioners.

**2. The NCEO shall be notified not less than Two (2) Working Days prior to the start of work, by calling the NCEO at 740-732-4400. The NCEO shall also be notified when project is complete to review route/work location for damage.**

3. Crossing an asphalt, chip seal, or concrete roadway shall be by boring at a minimum depth of 30 inches, beneath all existing drainage structure unless the NCEO approves an open cut request.

4. Open Cut, if approved,

a. Concrete, Chip Seal, and Asphalt Roads shall be cut by saw. Trenches shall be a minimum of 36 inches in depth. Trenches shall be backfilled to the road surface with five (5) sack control density fill (CDF) Material. Steel plates are recommended to open the road to traffic while CDF has time to set up. During the next immediate paving season, an asphalt patch will be placed on the full width of the roadway, 2.0 inches in thickness, and extending for a total of 50 feet or 25 feet either side of the trench.

b. Gravel Roads. Trenches shall be a minimum of 36 inches in depth. Backfill within the roadway shall be compacted granular material of ODOT item 304 or #57 stone. The contractor shall compact the material after it settles and apply gravel as needed.

5. When placing utilities along the road, they must be placed a minimum of 30 inches below the ditch line or any other drainage structure including culverts, bridges, etc.

6. All underground utilities buried parallel to the road shall be placed in a location and at a depth approved by the NCEO. The utility line shall not be placed closer than ten (10) feet from any part of a culvert, bridge, or wing wall, unless specific written permission is granted by the NCEO.

7. All electrical line aerial crossings must have a minimum clearance of 22' above the roadway. All utility attachments must have a minimum clearance of 18' above the roadway.

8. Should the road, structures, or any public property become damaged from this operation, the named permit holder is responsible for the cost of repair or replacement to the condition before work began.

9. Drainage ditches shall be opened and restored at the completion of utility installation or other type of work.

10. Bridge load limits shall be observed when encountered along a route or traveling to a location.

11. Trenches within four (4) feet of the edge of pavement or road surface, if approved, shall be thoroughly compacted with granular backfill and the shoulder restored in as good a condition or better as prior to the installation. Ditches shall be restored to the same shape and depth of those adjacent to the work and seeded and mulched.

12. No dirt or other materials shall be placed on the road. It is preferred that the road be completely clear of all debris at the end of each day's operation.

13. All safety precautions necessary to workers and the traveling public shall be taken. Flag persons and proper traffic control shall be provided at all times including but not limited to proper color, shape and size. When necessary, reflective signs, barricades, flags, or stop and go paddles shall be utilized for proper traffic control.

14. Traffic will be maintained at all times unless permission is granted by NCEO to close the road. The permit holder shall notify the county two (2) working days prior to the closure, and provide a firm project start date and completion date, including estimated times of day for closures during the construction period.

15. The permit holder agrees to relieve the County of Noble, Noble County Engineer, and all their agents and employees of all liability or damages and accident claims arising as a result of construction or future county maintenance.

16. The permit holder agrees to locate facility in accordance with the Ohio Revised Code, Utility Protection Laws, and shall remove, relocate, expose, or otherwise protect their facilities located within the public rights of way of Noble County for highway maintenance or improvements at no cost to the county. The permit holder shall call the Ohio Utilities Protection Service at 1-800-362-2764 two (2) days prior to construction. Non-member utilities must be contacted directly.

17. The permit holder shall provide a drawing of location or attach drawing for the work to be performed.